



Regional Opioid Abatement Council Meeting Minutes March 5, 2026

This meeting was held in Person & via Zoom

Approved 04/09/26

Minutes prepared by: Ewara Drews

1. Call Meeting to Order

Ms. Daniels called the meeting to order at 12:05 pm with a quorum present.

2. Roll Call

Voting Members present: Jennifer Daniels, Bobbie Daniel, Henry Stoffel, Gary Marak,
Dan Bunnell, Caré McInnis, Jill Calvert

Non-Voting Members present: Dr. Jackman

Absent: Matthew Barrett, Dave Krouse, Jesse Standford

Guests: Mindy Baumgardner, Colorado Department of Law Rural Outreach Specialist &
Elizabeth Edwards, Colorado Department of Law

3. Deletions or Changes to the Agenda

Ms. Daniels requested that the review and discussion of the Bylaws precede the strategic priorities and grant process approach for the 2027 - 2028 funding cycle.

4. Declaration of Conflict of Interest for Agenda Items

There were no conflicts.

5. Adoption of January 29, 2026 Minutes

It was moved by Commissioner Daniel and seconded by Ms. Calvert to approve the minutes from January 29, 2026. Approval was unanimous. The motion carried.

For: Jennifer Daniels, Bobbie Daniel, Caré McInnis, Gary Marak, Jill Calvert, Dan Bunnell, Henry Stoffel

Absent: Matthew Barrett, Dave Krouse, Jesse Standford

6. Items for Individual Consideration

- a. Consider approving a contract for professional services between MCROAC and Mesa County Public Health for the administrative services rendered by Ms. Drews.

Ms. Daniels presented the contract.

It was moved by Commissioner Daniel and seconded by Mr. Bunnell to approve the contract as presented. Approval was unanimous. The motion carried.

For: Jennifer Daniels, Bobbie Daniel, Caré McInnis, Gary Marak, Jill Calvert, Dan Bunnell, Henry Stoffel

Absent: Matthew Barrett, Dave Krouse, Jesse Stanford

7. Review & Discussion of Bylaws

Ms. Daniels presented the current Bylaws, noting they are outdated and not consistently followed. The Board addressed the current state of governing documents, and agreed that they are essential, but need to be scaled back, aligned with the Memorandum of Understanding (MOU), and be reviewed regularly. Discussion focused on membership, membership composition, governance structure, and meeting cadence. The Board will review other regions' bylaws and the Colorado Opioid Abatement Council's "best practices" to compare membership and appointment models. Mindy Baumgardner, Rural Outreach Specialist, Colorado Department of Law, answered questions from the Board. A Google Document will be distributed to all Board members to initiate a revision of the current bylaws.

8. Strategic Priorities and Grant Process Approach for 2027 - 2028 Funding

Ms. Daniels and Dr. Jackman introduced a strategic framework comprised of six pillars - prevention, early intervention, treatment, harm reduction, recovery, and post-event learning - designed to guide the development of RFPs for the upcoming funding cycle. Following this introduction, the Board held a thorough discussion regarding the integration of these pillars to ensure a more targeted and sustainable community response. To move this framework forward, the Board agreed to identify subject matter experts for each category who will lead the development of their respective pillars. Ms. Daniels will provide a detailed instructional outline to facilitate task groups and community focus groups, with the initial findings scheduled for presentation at the April meeting.

9. Unscheduled Business

10. Adjourn

The meeting was adjourned at 1:29 pm.

Next meeting: April 9, 2026